



2022 AAMC Biomedical Research Training Conference, Hosted by the Group on Research, Education, and Training

September 29 – October 1, 2022
Chicago, IL

Call for Meeting Session Proposals

Submission Deadline: January 27, 2022, 11:59 pm PST

The Group on Research, Education, and Training (GREAT) Program Committee invites proposals for concurrent sessions at the 2022 AAMC Biomedical Research Training Conference, Hosted by GREAT.

Build your professional network and learn, reflect, and engage with colleagues, by presenting at this unique joint meeting among faculty and administrative leaders of biomedical PhD, MD-PhD, and postdoctoral programs. Your input will ensure the Planning Committee considers a broad and rich spectrum of topics and speakers that are relevant to either one or all three communities.

Presenting at the conference enables the sharing of knowledge, experiences, ideas, and information, and bolsters your professional scholarship portfolio. Submit a proposal to share your strategies and solutions. Presentations should support the themes as outlined below.

Submissions can either be designed to address issues and/or topics important **to one or more** of the three communities: Graduate Training, Postdoctoral Training, and MD-PhD Training Sections.

The Program Committee reserves the right to suggest proposal consolidation across individual submissions where appropriate.

AAMC Health & Safety Protocol for All In-Person Meetings

Revised as of December 13, 2021

The AAMC is committed to providing a safe and healthy environment for all AAMC meeting participants. Beginning January 1, 2022, to minimize risks associated with COVID-19, attendance at AAMC in-person learning offerings will require mask-wearing and proof of vaccination as well as other measures deemed necessary, as informed by guidance from the U.S. Centers for Disease Control and Prevention (CDC) and Federal, state, and local health authorities. Information about the vaccination verification process and other health and safety protocols, will be provided on all meeting websites and in event communications.

Submitting a Proposal for a Concurrent Session

Concurrent sessions will be allotted 60, 75, or 90 minutes, including discussion time. You may request a session length appropriate for your proposal. Final session length determinations will be assigned once a session is accepted. It is recommended that your proposal be prepared in Microsoft Word then pasted into the corresponding online section.

Please remember that the submission does not need to be finalized in one attempt; you have the ability to save and return to your submission at a later date. You can access your proposal online at any time prior to the submission deadline of **January 27, 2022**.

Please note: Your acceptance of an invitation to present an approved session proposal requires a commitment to attend the meeting and to help organize and/or present at the session. Note that session proposal submitters/speakers are responsible for their own costs associated with meeting registration and travel.

Acceptance decisions will be announced in **March 2022**.

The concurrent sessions should address topic areas that may include:

1. **Curriculum & Competencies**
2. **Training Methods**
3. **Diversity & Inclusion**
4. **Career Development & Exploration**
5. **Resiliency & Wellness**
6. **Teaching & Mentoring**
7. **Training Outcomes Assessment**
8. **Administration and Funding of Research Training**
9. **Professional Development for meeting attendees**

Session proposal submissions are intended to be inclusive of, not limited to, the suggested categories above.

Below are **JUST SOME EXAMPLES** of issues that may be addressed in each area of focus. Depending on the content of your submission you may find that a topic below fits better into a different theme.

Topic Areas	Examples
Curriculum & Competencies	<ul style="list-style-type: none">• Courses: core, specialized, seminars, journal clubs, workshops, experiential learning, team building• Responsible Conduct of Research; Rigor & Reproducibility, Critical Thinking• Experimental design & analytics• Evaluations of trainees, use of evaluations in future planning• In person vs. virtual courses and events

<p>Training Methods</p>	<ul style="list-style-type: none"> • Novel approaches, integrating different curricular elements • Strategies to enhance training of scientists and/or physician-scientists • Collaboration between programs, institutions, and with non-academic partners
<p>Diversity & Inclusion</p>	<ul style="list-style-type: none"> • Training and educational programs • Interpersonal professional relationships • Assessing culture and affecting institutional/organizational change • Strategies for admissions, promotions, instructional support, placement, retention. • Outreach and strategic partnerships
<p>Career Development & Exploration</p>	<ul style="list-style-type: none"> • Professional Skills: writing, data and concept visualization (requires software literacy), speaking, storytelling, teaching, teamwork and leadership • Individual Development Plans: outcome assessment and efficacy • Personalized education • Preparing for multiple careers; staging of career preparation – what, where and when; transitions to postdoc, residency, internships, long-term employment • Leadership development
<p>Resiliency & Wellness</p>	<ul style="list-style-type: none"> • Resilience and Leadership • Training and educational programs
<p>Teaching & Mentoring</p>	<ul style="list-style-type: none"> • Finding resources • Faculty engagement <ul style="list-style-type: none"> ○ Incentives to train and mentor ○ Training the trainers/mentors on all levels (including trainees, faculty, staff) ○ Fostering mentor-trainee relationship ○ Building a mentoring matrix
<p>Training Outcomes Assessment</p>	<ul style="list-style-type: none"> • Defining the questions that we want to answer • Taxonomy of careers • Analysis methods • Local vs national impact • Publication and dissemination of educational approaches and outcomes
<p>Administration & Funding of Research Training</p>	<ul style="list-style-type: none"> • Innovation and sustainability • Models for funding training and research in different institutional/organizational environments • Seeking partners outside of government • Entrepreneurship in academia • Outreach and advocacy; strengthening national and local policy goals

Professional Development for Meeting Attendees	<ul style="list-style-type: none"> • Best practices for virtual/hybrid education/workplaces • Management training/manager competencies • Leadership development workshop • Strategic or budget planning • Career mentors/sponsors • Difficult conversations • Negotiation (e.g., for resources)
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Fields in the online submission form include:

- Session Title
- Theme
- Topic Area
- Preferred Session Duration (60, 75, or 90 minutes)
- Community/Section Affiliation (Graduate Training, Postdoctorate Training, MD-PhD Training, GREAT administrative directors/coordinators [any Section])
- Session Learning Objectives (Minimum 2 Learning Objectives Required)
- [Session Type/Format](#) (Panel Discussion, Debate, Workshop, Think Tank or Buzz Group, Fishbowls, Case Studies, Peer-to-Peer Round Table Discussion, Paper, Birds of a Feather or Idea Exchanges)
- Speakers (First Name, Last Name, Email Address)
- Short Session Description (Provide a short description of your proposal. This description will appear in the final meeting program and should be descriptive and thought-provoking. **Maximum 1, 700 Words**)
- Detailed Session Description (Provide a detailed description of your proposal. This description will be used by the reviewers to evaluate your proposal. Please indicate an estimated session flow [e.g., 10 minutes - presenter one, 20 minutes – breakout activity]. **Maximum 500 Words**)
- Instruction Strategies and Activities (Please describe instructional strategies, audience participation activities, and session flow. **Maximum 250 Words**)

Review Process

The 2022 GREAT Program Committee will review and evaluate submissions based on the following criteria noting alignment with theme/topic areas, appropriate session format, a clear plan for content delivery, and a suitable level of audience interaction and activity:

- **Relevance:**
Proposal is applicable to GREAT audiences and is associated with topic areas of interest as stated in the call for proposals.
- **Method of Teaching and Audience Participation:**
A clear plan has been identified for content delivery and is found to be appropriate for the time allotted. Emphasis is placed on engagement through small group exercises, networking, and sharing of tools and other experiential learning methods or interactive activities. Presentation and engagement should spark discussions and deliver strategies, best practices and solutions that appeal to attendees across the continuum.
- **Definition of Objectives:**
Proposal has clear and obtainable learning objectives. ([Resource available here](#))

- **Outcome Measures:**
Proposal has evidence of implementation, demonstrated impact and/or practical strategies. If outcome has not been measured then activity should have a clear purpose, plan, process, and description of how the initiative will be evaluated with intended/projected results.

- **Quality of Content:**
Proposal is thoughtfully constructed, includes required submission elements, and follows a logical flow.

- **The Committee will also consider:**
 - Reproducibility/Adaptability: Where appropriate, the proposal includes strategies on how the programs/models could be adapted/implemented in attendees' institutions
 - Innovation, creativity, and originality
 - Significance for advancing current or developing novel training models and/or practices

Submission Deadline:
January 27, 2022, 11:59 pm PST

Committee decisions will be emailed to the primary submitter in March 2022.

On behalf of the GREAT Program Committee, thank you!

We look forward to welcoming you to Chicago, IL from September 29 – October 1, 2022!

Questions? Contact great@aamc.org.