

Online Abstract Submissions Open: Monday, February 12, 2024 Early Bird Deadline: Tuesday, May 21, 2024 | 11:59 PM ET

CSEM General Stream Abstract Submissions Deadline: **Monday, June 17, 2024 | 11:59 PM ET** CSEM Resident Stream Abstract Submissions Deadline: **Monday, September 16, 2024 | 11:59 PM ET**

Submission Eligibility Statement

CSEM accepts resident abstract oral or poster submissions to its Endocrine Resident Clinical Vignettes and Research Projects sessions from Canadian endocrine residents (PGY4-6) and Canadian internal medicine residents (PGY1-3). Only CSEM <u>members</u> are eligible for awards and grants. *The CSEM Resident Stream Abstract Submissions Deadline:* Monday, September 16, 2024, at 11:59 PM ET.

Completed resident research projects should preferably be submitted to the CSEM General stream of the Diabetes Canada/CSEM Professional Conference for oral or poster presentation. Submissions are accepted from researchers, endocrinologists, and trainees. *The general stream deadline is Monday, June 17, 2024, at 11:59 PM ET.*

Resident Abstract Submission Categories

Clinical Vignettes

Submissions should be based on unique and interesting clinical endocrine cases.

Research Projects

Submissions may include completed studies or studies that are still "in progress." "In progress" submissions must include a detailed description of the objectives, subjects, methods, interim results, and expected outcomes.

Quality Improvement Projects

Completed Quality Improvement research projects abstract submissions.

2024 Submission Fees

	February 12 – May 21	May 22 – June 17	June 17 – September 16
General Stream	\$25.00 per submission	\$45.00 per submission	-
Resident Stream	\$25.00 per submission	\$25.00 per submission	\$25.00 per submission

Submission Methods

Abstract submissions are uploaded through the <u>Conference Management System</u> website. The abstract submission process involves successfully completing a series of tasks:

- Author Information
- Abstract Details
- Conflict of Interest Disclosure
- Payment



Submission Criteria

- Abstracts must not exceed 250 words.
- The title of abstract should reflect the narrative in the body of the abstract.
- The abstract should state the purpose of the clinical vignette or research.
- The methodology, results, and analysis are appropriate to the question raised.
- The data supports the conclusion.
- The abstract should be grammatically correct, clear, and concise, and error-free.

Abstract Review

Blinded abstracts are reviewed by the CSEM abstract selection committee. The criteria for selection include quality, relevance, and importance of the presentation to the understanding of an issue relevant to endocrinology and metabolism. Abstracts that do not adhere to the abstract submission guidelines will not be accepted. See Rejection Criteria for details.

Please indicate whether the case or research described has been previously published or is accepted for publication. Please include the citations including authorship.

Rejection Criteria

- An abstract that does not present any results of the vignette or research project will not be accepted.
- A description of a clinical problem, followed by methodology and "results to be discussed" will not be accepted.
- An abstract that provides little or no data or data that does not support the conclusion will not be accepted.

Interim results are acceptable for research project submissions.

Abstract Review Decisions

The final decision regarding selection, programming, and/or publication of any abstract will be made by the CSEM Program Planning Committee and Faculty Liaison to CSEM Residents.

Presentation Formats

Accepted abstracts will be awarded an oral or poster presentation decision. Presenters are expected to attend the conference in-person. Oral and Poster decisions and instructions will be sent by email to the submitter/presenting author at the end of September.

Oral Presentations

- Oral presentations will be 5-10 minutes, exact length TBC.
- Presentation dates and times will be assigned after abstract acceptance.
- Those selected for an oral presentation are expected to travel to the conference to present in person and attend the entire clinical vignette session.
- The format of your presentation should include medical history, investigations, diagnosis, treatments, and discussion. Please include a statement on the uniqueness and instructive value of the case.



A limited number of clinical vignettes are chosen for oral presentations. Clinical vignettes may also be posters.

Poster Presentations

- E-posters will be displayed for the duration of the conference in the Electronic Poster Gallery, through the conference app, and on the conference website.
- Authors will be expected to be in-person at the conference. Those selected for a poster presentation will receive instructions and poster hall details in their acceptance email.
- Electronic posters will be a 5-minute, narrated slide describing your poster and a one-page PDF to be included in the CSEM abstract booklet.
- Standard scientific format should be used, including background, goals/objectives, methods, results, and conclusions.
- To be considered for an award, eligible CSEM trainee poster presenters must be available during Research Hour⁺ on Thursday, November 21 and Friday, November 22 from 11:45 AM – 13:15 PM AT.

All poster presenters will be assigned a date and time to present during Research Hour⁺ on Thursday, November 21 and Friday, November 22 from 11:45 AM – 13:15 PM AT. CSEM trainees who apply for an award will present in front of a judge during Research Hour⁺. Presentations will be displayed in the Electronic Poster (ePoster) Gallery for the duration of the conference for viewing in-person, through the conference app, and website. Presentation information including tasks, dates and times will be shared by email.

Resident Abstract Publication

CSEM Resident Clinical Vignette/Research Project Abstracts will be published in a digital abstract book along with a headshot of the primary author. A PDF of the poster presentations will also be included.

Trainee Awards and Resident Travel Grants

Awards

CSEM recognizes member trainees who have received the highest ranking oral or poster presentation, as decided by a Judge at an assigned presentation time during Research Hour. The prestigious awards are the **Dr. Sonia Salisbury Resident Clinical Vignette Award**, the **Dr. John Dupré Award**, the **Dr. Charles Hollenberg Award**, and the **Quality Improvement Award**.

Eligibility:

PhD candidates, Internal Medicine Residents (PGY1-3) and Endocrine Residents (PGY4-6) who are enrolled in an accredited Canadian Training Program can select to be considered for a CSEM Trainee Award.

Travel Grants

CSEM offers a modest stipend intended to help offset travel and accommodation expenses in support of Resident members who are presenting an abstract at the Diabetes Canada/CSEM Professional Conference and participating in the Annual Residents' Day Review Course.

Conditions and Eligibility:



- You must be registered for the 2024 Professional Conference as well as Residents' Day.
- Your abstract is accepted for presentation at the 2024 Diabetes Canada/CSEM Professional Conference.
- The presenting author is identified as a trainee and credentials provided from the abstract submission platform.
- The presenting author agrees to be considered for the above-mentioned awards by clicking a checkbox on the abstract submission platform.
- Presenting author must be a CSEM Resident or Research Associate (PGY4-5) or a Student of CSEM (PGY1-3) Member (Free to Join CSEM: <u>https://csem.wildapricot.org</u>).

All abstract submissions must conform to the abstract guidelines.

Abstract Submissions Site

Abstracts are submitted online through the Abstract Submission Site

Resident Stream Submission Deadline

The resident stream abstract submission deadline is September 16, 2024, at 11:59 pm ET.