

## 2027 National Home Performance Conference Call for Session Proposals Guide

**Conference Dates: April 5-8, 2026**

**Location: JW Marriott Austin Downtown, Austin, TX**

**Proposal Deadline: Thursday, September 10, 2026, at 11:59 PM PT**

### **Overview**

The 2027 National Home Performance Conference (NHPC) is the premier national gathering for the home performance, weatherization, and residential energy efficiency industry. Hosted by the Building Performance Association (BPA), NHPC is an inclusive opportunity to engage in exceptional formal and informal learning experiences that support career development, boost individual and organizational productivity, and lead programs, businesses, and organizations to achieve superior results. The conference agenda aims to provide meaningful, engaging education and dialogue from diverse perspectives for both the entry-level field staff and the seasoned professional.

BPA is currently seeking conference proposals in the presentation categories listed below that reflect the best thinking in the field, informed by theory, research, and practice. All complete proposals must be submitted and all speakers must log in to complete their personal details by **Thursday, September 10, 2026, at 11:59 PM PT**

Conference sessions at the 2027 National Home Performance Conference will be **60 minutes and 90 minutes long**. As part of the submission process, you will have the ability to select your ideal session length. Workshops, which will take place on the first day of the conference, will be 3 hours long.

## Topic Areas

As you reflect on your proposal, please consider the following topics, which are focus areas for the conference program, as well as the subtopics below them. While proposals may address more than one area, you must select one topic and one subtopic that is the best fit.

### **Program Design & Operations:**

- Affordable Housing
- AI & Automation
- Decarbonization & Electrification
- IAQ & Healthy Homes
- Inclusion & Community Engagement
- Multifamily: Program Operations & Updates
- Single Family Program Operations & Updates
- Weatherization Program Administration & Operations

### **Home Performance Business & Contractor Success**

- AI & Automation
- Business Operations
- Business Sales & Marketing
- Human Resources
- Leadership & Succession Planning

### **Home Performance Policy**

- Decarbonization Policy
- Energy Efficiency as a Resource
- Home Performance Policy & Rebates
- Market Transformation

### **Technical Building Science:**

- AI & Automation
- Building Envelope/Shell
- Decarbonization & Electrification
- Diagnostics & Audits
- Fundamentals
- HVAC & Mechanicals
- IAQ & Healthy Homes
- Manufactured Housing
- Multifamily Buildings
- Water & Heat Pump Water Heaters

### **Workforce & Leadership Development**

- Building a Representative Workforce
- Engaging Indigenous Communities
- Leadership Development
- Recruitment, Hiring, Training & Retention
- Workforce Well-being

### **Emerging Technologies, Innovation, & The Smart Home**

### **Tips for your Session Proposal: Plan Your Submission**

The Proposal Submission System requires submitters to complete several tasks to provide BPA with the necessary information to evaluate their proposed presentations. Submitters may save and edit their proposals before final submission.

We suggest you read the following instructions (*Instructions for Submitting your Proposal* below) before submitting your proposal. Session and workshop proposals require clear and concise titles, succinct and persuasive descriptions, and well-thought-out learning objectives.

- Pre-write your proposal in Word before entering it into the online proposal system and ensure a coherent (and spellchecked!) description. The Review and Program Committees will evaluate your proposal based solely on the information you provide. If they don't understand what you want to convey in the session, they won't score it highly.
- Your title should capture, in about 10 words or less, the topic that will be covered and the intended audience.
- Your description should, in 200 words or less, build on your title and include what participants will take away from the session, the specific content to be delivered, and what type of delivery methods will be used to convey the information.
- Your learning objectives/take-aways should put the emphasis on new skills, strategies, and knowledge that attendees will gain as a direct result of participating in the session.

We invite proposals that:

- Reflect innovation and cutting-edge content
- Stimulate and provoke discussion and audience engagement
- Are evidence-based or supported by research
- Use innovative approaches to enhance attendee learning
- Explore issues important to attendees
- Target either new, mid-career, or seasoned home performance and/or weatherization professionals
- Demonstrate relevance of lessons through “real-life” case studies
- Provide diverse approaches and perspectives

Review committee and attendee feedback allows us to offer these suggestions as you develop a proposal:

- Be realistic about how much content can be delivered in the timeframe of the session or workshop you're proposing.
- Avoid show-and-tell; instead include how you did what you did and how attendees can apply the information in their daily work.
- Plan your session so that attendees will be actively engaged rather than passively receiving information.
- **Product pitches are not permitted. Attendees do not want to feel like they're being sold on a particular product or service. All conference sessions must be educational in nature, unbiased, and avoid direct or indirect promotion of any particular product or service.**
- Include multiple perspectives and presenters from different backgrounds and areas of the industry.

- Special consideration will be given to session proposals that offer new material, not previously presented at past BPA conferences or other venues.
- Conference attendees give lower evaluation scores to presentations that do not match their description. Be sure to submit a description that accurately reflects the information you will be able to provide.

#### *BPA Presentation Policy*

*It is BPA policy to present the most accurate and practical information in our conference sessions, workshops, and other sessions. Therefore, information based on field experience related to equipment, products, materials, or services is encouraged.*

*Statements made in sessions that are intended to increase sales of specific equipment, products, materials, or services, especially by persons who have a financial interest in these increased sales, are considered to be a conflict of interest and are expressly prohibited. Conference presenters are solely responsible for the accuracy of the statements, opinions, and interpretations made in sessions and contained in presentation materials.*

*It is of utmost importance to BPA that each and every person attending our conferences has a positive and rewarding experience and, to that end, we ask all presenters to create a safe, respectful, and positive learning experience. Presenters are expected to create an inclusive environment in session rooms and be respectful to all participants. Any intimidating, discriminatory, derogatory, or lewd speech, conduct, jokes, or insults related to gender, sexual orientation, race, religion, or disability are expressly prohibited.*

## Proposal Review Process & Selection Criteria

BPA solicits content proposals and combines the input of peers and program committee volunteers to help ensure that the members of the home performance and weatherization community have a significant voice in co-creating conference programs.

### *1. Review Committee*

The proposal review process consists of proposal evaluations by over 100 volunteers. This process results in the final educational program:

*Round One, September:* Volunteers review and rate all proposals on a quantitative scale.

*Round Two, October:* Proposals are reviewed and recommendations made for proposals to advance to the next round.

*Round Three, October–November:* Topic area working groups meet to discuss and make recommendations for proposals to include in draft agenda for the Program Committee.

*Round Four, November–December:* Program Committee determines the final education program.

*Review Timeline:* Session notifications are sent by January 8.

### *Review Scoring System*

All session proposals will be reviewed and scored by a team of volunteer reviewers using a 5-point scale. These rankings will be used by the Program Committees to select presenters and sessions for the final program. Proposals will be rated using the following criteria:

- 1. Relevance:** The session addresses a topic that is important to attendees, offering either timely, emerging information or essential, foundational knowledge.
- 2. Quality:** The session provides accurate, well-supported information that attendees can apply or replicate in their own work.
- 3. Clarity:** The session's topic, objectives, and intended takeaways are clearly defined and easy to understand.
- 4. Presenter(s):** The presenter's bio and supporting materials demonstrate the expertise needed to deliver this session effectively.
- 5. Inspiration:** The session offers practical tools, lessons, or perspectives, ideally drawing on diverse backgrounds or regional perspectives, that attendees can bring back to their own organization or community.
- 6. Engagement:** The proposed format (interactive activities, discussion, demonstrations, audience Q&A, case studies, etc.) is well-suited to keep attendees actively engaged throughout the session.
- 7. Overall Recommendation:** I would recommend this session for inclusion in the 2027 National Conference agenda.

**The proposal system requires a good amount of information upfront. This is because the Review Committee can only submit feedback and recommendations for inclusion based on the information that is provided. If your proposal description lacks details, is unclear, or is missing information, they will not be able to score your session proposal highly.**

## 2. *Program Committee*

The Building Performance Association will convene several Working Groups and a Program Committee that will assist in the final program design. To ensure that program content is timely, relevant, and optimally targeting our attendees' needs, the committees will select submissions received during the Call for Proposals and identify gaps, if any, which will be developed through additional content development strategies. The overall program will result in a diverse array of presenters and perspectives. We receive several hundred excellent proposal submissions for conferences each year, so please understand that it is a difficult and highly competitive process.

### Program Policies

The review process for education session proposals is managed by Building Performance Association staff and the Program Committee. The Program Committee's responsibility is to produce the strongest possible educational program for conference attendees by including new, important content and learning experiences.

### **Session Submitter Rules & Responsibilities**

- Session submitters may not propose presenters without the knowledge and permission of the proposed speakers. All proposed presenters must be able and willing to present at the conference at the time and date assigned.
- Incomplete proposals will not be considered.
- Sessions based upon an advertisement, product, or service will NOT be accepted into the program.
- Accepted presenters must confirm their participation within two weeks of being notified.
- Accepted presenters who are not able to attend must notify conference staff immediately. Replacement presenters must be approved by staff.
- All accepted presenters must register for the Conference by the registration deadline, or the entire session may be cancelled and a new session will be selected from the waitlist.
- A Primary Presenter/Session Organizer will need to be designated for each proposal. This person will be responsible for organizing the session and will be the main point of contact for the proposal. The Building Performance Association will send emails with notifications and deadlines, which must be shared as needed with co-leaders/panelists.

### **Session and Presenter Rules**

- In an effort to promote new and diverse groups of presenters, session proposals that include diverse presentation teams will be a priority for the committee. The selection committee values diversity of presentation teams in terms of race, culture, gender, experience, or areas of expertise.\*
- Presenters at the National Conference are awarded a discount off the full-conference registration price in appreciation of their contribution to the success of the conference.
- The Program Committee reserves the right to develop submitted sessions using a combination of proposals and/or invited presenters.
- Presenter discounts may not be combined or transferred.

- The Program Committee may modify any submitted session by adding or removing speakers or requesting content changes or additions. Final decisions regarding these policies may be made at the discretion of the Program Committee.
- Presenters agree to help with publicity. Sample announcements for various media (such as Facebook and LinkedIn posts) will be available.

\* BPA is committed to advancing the values of diversity, equity, and inclusion. Our volunteer working groups and committees strive to develop a program that truly represents our diverse industry. We encourage you to consider how your proposal reflects or addresses diversity, equity, and inclusion of presenters and attendees, including demographic backgrounds, age, race, and gender identities. Similarly, we are eager to expand our community of presenters by encouraging and supporting new voices at the conference and encourage first-time presenters to submit a proposal and share their ideas and experiences.

## **How to submit your proposal**

All proposals must be submitted online at [Proposal Submission System](#). You may begin the submission process and return to your saved proposal any time up until the submission deadline.

**\*\*E-mailed or incomplete proposals will not be accepted\*\***

### **I. Preferred Presentation Topics**

Potential presenters are invited to submit proposals on the following topics:

#### **Program Design & Operations:**

- Affordable Housing
- AI & Automation
- Decarbonization & Electrification
- IAQ & Healthy Homes
- Inclusion & Community Engagement
- Multifamily: Program Operations & Updates
- Single Family Program Operations & Updates
- Weatherization Program Administration & Operations

#### **Home Performance Business & Contractor Success**

- AI & Automation
- Business Operations
- Business Sales & Marketing
- Human Resources
- Leadership & Succession Planning

#### **Home Performance Policy**

- Decarbonization Policy
- Energy Efficiency as a Resource
- Home Performance Policy & Rebates
- Market Transformation

#### **Technical Building Science:**

- AI & Automation
- Building Envelope/Shell
- Decarbonization & Electrification
- Diagnostics & Audits
- Fundamentals
- HVAC & Mechanicals
- IAQ & Healthy Homes
- Manufactured Housing
- Multifamily Buildings
- Water & Heat Pump Water Heaters

#### **Workforce & Leadership Development**

- Building a Representative Workforce
- Engaging Indigenous Communities
- Leadership Development
- Recruitment, Hiring, Training & Retention
- Workforce Well-being

#### **Emerging Technologies, Innovation, & The Smart Home**

## II. Session Style and Length

Education sessions at the 2027 National Home Performance Conference will be **90 minutes or 60 minutes** in length.

Workshops are 3-hours and are held on the first day of the conference.

The Building Performance Association is committed to providing engaging, cutting-edge educational offerings at the conference. To reach this goal, we have provided different options for presentation styles below. You will be asked to select one of the following when submitting your proposal:

### 1. 2027 National Home Performance Session or Workshop Proposal

*Select this option to submit a proposal for the conference in the categories listed above.*

### 2. 2027 National Conference Panelist Submission

*Don't have a complete panel but would like to be included in or help organize a panel? Select this option and submit additional information on your topic of choice. If accepted, BPA will pair you with similar submissions to create a panel session. Think of this as a 'free agent' option.*

**\*Please note, if you already have a panel and panelists organized, select Option #1\***

### 3. 2027 National Conference Local Tour or Offsite Training

*Select this option if you or your organization would like to organize a tour or outing in Austin, or offsite training on the first day of the conference. Proposals in this category will not go through the Program Committee process, but rather will be vetted by staff. BPA will contact you directly to discuss the details of your proposal, ask any clarifying questions, and make a final decision on whether your proposal is appropriate for our audience and is feasible from a financial and logistical standpoint.*

## **2027 National Home Performance Session Proposal categories:**

Attendee feedback consistently highlights a desire for sessions that are interactive, practical, and foster peer learning. In addition to traditional presentations, BPA is especially interested in proposals utilizing the following formats:

### **Hot Topics / Debate**

Present opposing viewpoints on emerging technologies, policies, industry trends, or controversial topics through moderated discussion and audience engagement. Proposals must provide presenter and moderator names.

### **Roundtable Discussion**

Facilitated peer-to-peer conversations focused on common challenges, lessons learned, and practical solutions. The presenter/facilitator gives a brief presentation/introduction and in the remaining time, guides attendees through discussion based on a topic(s), allowing attendees to discuss and share ideas with each other.

### **Case Study**

Share real-world project experiences, implementation successes, failures, lessons learned, and measurable outcomes.

### **Live Podcast**

Bring engaging conversations, interviews, and storytelling to the conference through a live podcast format.

**Peer Exchange**

Create structured opportunities for attendees to share experiences, compare approaches, and learn directly from one another.

**Panel Discussion**

Bring together multiple perspectives from contractors, program administrators, manufacturers, researchers, utilities, agencies, and other stakeholders, allowing for interaction and questions with the audience.

**Interactive Lecture**

A complete session including one, two, or three presenters (moderator is optional) with ample time for attendee questions.

**Lightning Round**

Four presenters giving one distinct ten-minute talk each. Submitters should include the four speakers as a pre-packaged, full 60-minute session proposal. Each 10-minute talk should be a stand-alone presentation on related topics.

**Other session formats**

Formats such as Pecha Kucha, Speed Dating, and Story Slam, in which storytellers have 8 minutes to tell a story without notes or slides.

All sessions should be designed to allow the audience to participate as active learners through question and answer periods, group discussion questions, or other activities. When the audience is engaged in the session, they will learn and retain more of the information being presented.

## Instructions for Submitting Your Proposal

All proposals must be submitted online via the [Proposal Submission System](#). You may begin the submission process and return to your saved proposal any time up until the submission deadline. Emailed proposals will not be accepted. All complete proposals must be submitted and all presenters must login to complete their personal details **by Thursday, September 10, 2026 at 11:59pm PT.**

### **Step 1: Create an Account Profile**

The information below must be added about the person submitting the proposal:

\*First Name \_\_\_\_\_ \*Last Name \_\_\_\_\_


\*City \_\_\_\_\_ \* State \_\_\_\_\_

\* Email Address \_\_\_\_\_

\* Title/Position \_\_\_\_\_ \* Organization \_\_\_\_\_

\*Create an Access Key (password) between 8 and 10 characters long and contain at least one letter and one number.

Click “Create Account.”

On the Homepage, select  [CLICK HERE TO BEGIN A NEW PROPOSAL](#) in the ‘Proposals’ section.

In the next section,  [START A NEW PROPOSAL](#), add the following information:

Proposal Title: Select a proposed title for your session (limit 12 words)

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Submission Type: Choose from the following items on the dropdown menu

- *2027 National Home Performance Conference Session or Workshop Submission ([see Section A for instructions](#))*
- *2027 National Conference Panelist Submission (Incomplete Panels Only) ([see Section B for instructions](#))*
- *2027 National Conference Local Tour ([see Section C for instructions](#))*

## SECTION A, Step 2: Tasks for Session Proposals

### 1. Proposal Presenters: Presenter and Co-presenter Information

*Note: The Proposal Submitter will need to complete the following information for all presenters in the proposal. The Primary Presenter/ Session Organizer will be responsible for organizing the session and will be the main point of contact for the proposal.*

*To streamline proposal submissions, be sure to collect all presenters' information in advance. If you don't have co-presenter information, add the co-presenter's name and email address, then select the option ("Invite [Presenter's Name]") to automatically generate an email to these presenters to login and complete their required information.*

\*First Name \_\_\_\_\_ \*Last Name \_\_\_\_\_

\* Email Address \_\_\_\_\_

\*Presenter role: Primary Presenter/Session Organizer; Presenter; Panelist; Moderator

*Click 'Add Presenter', then 'Edit [Presenter's] Profile' to complete the following information:*

### CONTACT INFORMATION

\*City \_\_\_\_\_ \* State \_\_\_\_\_

*Optional Information:*

\* Address, phone number

\* Pronouns (he/him/his; she/her/hers; they/them/theirs; self-describe)

\*Demographic Information: Gender (Female; Male; Non-binary; Transgender)

Race & Ethnicity: (American Indian or Alaska Native; Asian; Black or African American; Hispanic, Latino, or Spanish; Middle Eastern or North African; Native Hawaiian or Other Pacific Islander; White or European Descent; Other)

\*Administrative assistant name, phone, and email, if applicable (will be copied on all emails regarding the proposal submittal)

\* Presenter References if presenter has not presented at a BPA event, please provide references with their contact information (name, email address)

\* Social Media Information (X/Twitter, LinkedIn)

\* Presenter Title/Position \_\_\_\_\_ \* Organization \_\_\_\_\_

\*Personal bio (max 200 words)

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\*List recent speaker engagements in the following format:

Event Title \_\_\_\_\_ Session Title \_\_\_\_\_ Date \_\_\_\_\_

\*Photo (optional)

*Click 'Save Presenters' after this information is complete to advance to the next screen.*

## 2. Proposal Text\*

SESSION TITLE: (Max 12 words) \_\_\_\_\_

SESSION TOPIC AREA (select one main topic and one sub-topic)

### **Program Design & Operations:**

- Affordable Housing
- AI & Automation
- Decarbonization & Electrification
- IAQ & Healthy Homes
- Inclusion & Community Engagement
- Multifamily: Program Operations & Updates
- Single Family Program Operations & Updates
- Weatherization Program Administration & Operations

### **Home Performance Business & Contractor Success**

- AI & Automation
- Business Operations
- Business Sales & Marketing
- Human Resources
- Leadership & Succession Planning

### **Home Performance Policy**

- Decarbonization Policy
- Energy Efficiency as a Resource
- Home Performance Policy & Rebates
- Market Transformation

### **Technical Building Science:**

- AI & Automation
- Building Envelope/Shell
- Decarbonization & Electrification
- Diagnostics & Audits
- Fundamentals
- HVAC & Mechanicals
- IAQ & Healthy Homes
- Manufactured Housing
- Multifamily Buildings
- Water & Heat Pump Water Heaters

### **Workforce & Leadership Development**

- Building a Representative Workforce
- Engaging Indigenous Communities
- Leadership Development
- Recruitment, Hiring, Training & Retention
- Workforce Well-being

### **Emerging Technologies, Innovation, & The Smart Home**

## INTENDED AUDIENCE

*While we know that attendees from many backgrounds may gain value from your proposed session, consider the primary audience that will benefit the most from your session.*

- |  |   |
|--|---|
| <input type="checkbox"/> Home Performance Contractor               | <input type="checkbox"/> Weatherization Contractor (Crew, Inspector, Auditor, etc.) |
| <input type="checkbox"/> Weatherization (WAP) Program Professional | <input type="checkbox"/> Home Performance Program Implementer/Administrator         |
| <input type="checkbox"/> Energy Efficiency Professional            | <input type="checkbox"/> Low-Income (non-WAP) Program Professional                  |
|  | <input type="checkbox"/> HUD Grantee  |

SESSION DESCRIPTION (minimum of 50 words, max of 250)

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KEYWORDS (max of 15)

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ADDITIONAL COMMENTS (optional)

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*\*Please take the time to submit a thoughtful proposal that clearly articulates the intent of the session. Proposal reviewers will evaluate your submission based on the information provided. Spellcheck and grammar aids in readability and comprehension.*

### 3. Learning Objectives

(Objectives complete the sentence, “By attending this session, attendees will...”)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*Enter three learning objectives. A learning objective is an explicit statement that clearly expresses what the participant will learn or be able to do after attending the session. It is an observable and measurable outcome statement that attendees should be able to exhibit following instruction. These learning objectives will be used to apply for continuing education approval.*

### 4. Proposal Options

SESSION LENGTH:

- 60 minute or 90 minute session
- 3-hour workshop:

*(Workshops occur on the first day of the conference. They feature a participant-centered and highly interactive approach).*

CONTENT LEVEL: Beginner, Experienced, Advanced

SESSION FORMAT: Interactive Lecture; Panel Discussion; Hot Topics / Debate;  
Roundtable/Structured Discussion; Case Study; Live Podcast; Lightning Round; Peer Exchange;  
Other (for format descriptions, see [Part II on page 9](#))

ROOMSET: Theater or Roundtables

ADDITIONAL COMMENTS: (optional) \_\_\_\_\_

#### **5. Presenter Conflict of Interest Agreement**

- Proposals that are based upon an advertisement, product, or service will not be accepted into the program.

#### **6. Acknowledgement of Presenter Partnership**

- Presenters at the National Conference are awarded a discount off the full-conference registration price and must register by the designated deadline.

\*\* To submit your proposal, click 'Save Submission,' then 'Submit.' You will receive an email confirming your proposal submission.\*\*

## Section B. Panelist Submission Tasks

### 1. Panelist Information

*Click on the Panelist's name in blue to complete the following information:*

\* First Name \_\_\_\_\_ \*Last Name \_\_\_\_\_

\* Email Address \_\_\_\_\_

*Click 'Add Panelist,' then click on the presenter's name in blue to complete the following information:*

#### **CONTACT INFORMATION**

\*City \_\_\_\_\_ \* State \_\_\_\_\_

*Optional Information:*

\* Address, phone number

\* Preferred Pronouns (he/him/his; she/her/hers; they/them/theirs; self-describe)

\*Demographic Information: Gender (Female; Male; Non-binary; Transgender)

*Race & Ethnicity: (American Indian or Alaska Native; Asian; Black or African American; Hispanic, Latino, or Spanish; Middle Eastern or North African; Native Hawaiian or Other Pacific Islander; White or European Descent; Other)*

\*Administrative assistant name, phone, and email, if applicable (will be copied on all emails regarding the proposal submittal)

\* Presenter References If presenter has not presented at a BPA event, please provide references with their contact information (name, email address)

\* Social Media Information (X, LinkedIn)

\* Presenter Title/Position \_\_\_\_\_ \* Organization \_\_\_\_\_

\*Personal bio (max 200 words)

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\*List recent speaker engagements in the following format:

Event Title \_\_\_\_\_ Session Title \_\_\_\_\_ Date \_\_\_\_\_

\*Photo (optional)

*Click 'Save Panelists' after this information is complete to advance to the next screen.*

### 2. Panel Description

\*Possible Session Title

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TOPIC AREA (select one main topic and one subtopic)

**Program Design & Operations:**

- Affordable Housing
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- Building Envelope/Shell
- Decarbonization & Electrification
- Diagnostics & Audits
- Fundamentals
- HVAC & Mechanicals
- IAQ & Healthy Homes
- Manufactured Housing
- Multifamily Buildings
- Water & Heat Pump Water Heaters

**Workforce & Leadership Development**

- Building a Representative Workforce
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- Workforce Well-being

**Emerging Technologies, Innovation, & The Smart Home**

ROLE: Which of the following opportunities are you interested in?

- Speaking on a panel
- Moderating a panel
- Organizing a panel

\* Panel Description (minimum of 25 words, max of 150)

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\*Keywords (max of 15)

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\*Additional comments (optional)

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### 3. Panel Options

\*INTENDED AUDIENCE

*While we know that attendees from many backgrounds may gain value from your proposed session, consider the primary audience that will benefit the most from your session.*

- |  |   |
|--|---|
| <input type="checkbox"/> Home Performance Contractor               | <input type="checkbox"/> Weatherization Contractor (Crew, Inspector, Auditor, etc.) |
| <input type="checkbox"/> Weatherization (WAP) Program Professional | <input type="checkbox"/> Home Performance Program Implementer/Administrator         |
| <input type="checkbox"/> Energy Efficiency Professional            | <input type="checkbox"/> Low-Income (non-WAP) Program Professional                  |
|  | <input type="checkbox"/> HUD Grantee  |

\*Ideal topics covered by other panelists

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\* Recommendations for other panelists (optional)

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\* Recommendations for session moderator (optional)

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\*Additional Comments (optional)

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### 4. Presenter Conflict of Interest Agreement

- Proposals that are based upon an advertisement, product, or service will not be accepted into the program

### 5. Acknowledgement of Presenter Partnership

- Presenters at the National Conference are awarded a discount off the full-conference registration price and must register by the designated deadline.

## SECTION C, Step 2: Tasks for Tour/Off-Site Training Proposals

*\* Please note, your proposal should include how you will arrange for transportation to an off-site training or tour.*

### 1. Proposal Presenters: Presenter and Co-presenter Information

\*First Name \_\_\_\_\_ \*Last Name \_\_\_\_\_

\* Email Address \_\_\_\_\_

\*Presenter role \_\_\_\_\_

*Click 'Add Presenter,' then click on the presenter's name in blue to complete the following information:*

#### CONTACT INFORMATION

\*City \_\_\_\_\_ \* State \_\_\_\_\_

*Optional Information:*

*\* Address, phone number*

*\* Preferred Pronouns (he/him/his; she/her/hers; they/them/theirs; self-describe)*

*\*Demographic Information: Gender (Female; Male; Non-binary; Transgender)*

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*\* Presenter References If presenter has not presented at a BPA event, please provide references with their contact information (name, email address)*

*\* Social Media Information (X, LinkedIn)*

\* Presenter Title/Position \_\_\_\_\_ \* Organization \_\_\_\_\_

\*Personal bio (max 200 words)

\_\_\_\_\_

\*List recent speaker engagements in the following format:

Event Title \_\_\_\_\_ Session Title \_\_\_\_\_ Date \_\_\_\_\_

\*Photo (optional)

*Click 'Save Presenters' after this information is complete to advance to the next screen.*

## 2. Tour Information\*

PROPOSAL TITLE: (Max 12 words) \_\_\_\_\_

TOPIC (select one main topic and one subtopic)

### **Program Design & Operations:**

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### **Workforce & Leadership Development**

- Building a Representative Workforce
- Engaging Indigenous Communities
- Leadership Development
- Recruitment, Hiring, Training & Retention
- Workforce Well-being

### **Emerging Technologies, Innovation, & The Smart Home**

\*Will transportation be required?

- Yes (if yes, your proposal should include how you will arrange for transportation to an off-site training or tour.)
- No
- Other (if you select this option, a comment box will appear)

\* Tour Description

Add a brief description of the tour or activity, and what tour attendees will learn and experience over the course of the event.

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\*Additional Comments (Optional)

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### **3. Presenter Conflict of Interest Agreement**

- Proposals that are based upon an advertisement, product, or service will not be accepted into the program

### **4. Acknowledgement of Presenter Partnership**

- Presenters at the National Conference are awarded a discount off the full-conference registration price and must register by the designated deadline.