

Call for Entries.

Deadline: January 19, 2026



2024 OAA Design Excellence Winners

Online Nomination Walkthrough - 2026 OAA Awards

Step 1: Create Account Profile

Provide a contact name, mailing address, phone number, and email address. You will have the opportunity to assign an “administrative assistant” to be copied on all submission emails. The nominator’s company name and profession/title must also be entered during this step.

Step 2: Start New Application

Enter the nominee’s name and select the award category for which you are submitting the nomination (1 of 5 options). All the OAA Award categories are listed in a drop-down menu, and a description is available for each award by clicking the “view descriptions of the categories here” link within the form.

After completing this step, you will be taken to a page containing a task list with various sections (shown at right). As you complete the sections of the form, a green checkmark will indicate completion. Once all tasks are complete, you can preview your nomination before clicking “submit” to finalize your nomination.

You may leave and come back to the nomination at any time before finalizing and submitting it.

[Design 101](#)
 Submission ID: 2225669
 Award Category: Design Excellence
 Submission Status: Active

New submission was successfully added.

- 

1. Eligibility Verification
 Click here to complete Eligibility Verification.
- 

2. Credit of Authorship
 Please complete the Credit of Authorship details.
- 

3. Credit of Authorship Practice Details
 Click here to add all practices involved in the project.
- 

4. Project Information
 Please provide the Project Information in this section.
- 

5. Detailed Description of the Project
 Please complete a detailed description of the scope of work and illustrate how the project responds to the five criteria below.
- 

6. Sustainable Design
 Complete additional questions related to the sustainability of the project. If any questions do not apply to your project, simply type or select N/A when required to complete the task.
- 

7. Sustainable Design Uploads (these metrics will be shown to the jury, where provided)
 Upload applicable PDF files to illustrate sustainable metrics of the project.
- 

8. Upload Images / Electronic Files
 Click here to upload required images/electronic files.
- 

9. Optional Video Upload
 Click here to add a video if applicable. If you do not have a video, please enter this task and check the box provided to opt out.
- 

10. Optional Video Link Upload
 Click here to add a video link if applicable. If you do not have a video link, please leave the question blank.
- 

11. Nomination Fee
 Please confirm payment method for \$110 submission fee.

Save Nomination

Step 3: Complete the sections of the Task List for your Award Category

Task lists vary depending on the award category for which you are submitting. The example provided below is for the **Design Excellence** Category, so the specific list may change depending on your award.

1. Eligibility Verification

Complete questions to verify all eligibility requirements have been met.

2. Credit of Authorship

Complete to identify if the project was a joint venture and to confirm all the authors/practices involved in the project. It is the submitter's responsibility to ensure they have provided the correct Credit of Authorship. Refer to [OAA Regulatory Notice RN.05](#) for more information.

3. Credit of Authorship Practice Details

List all architecture practices involved in the project. You will be adding both the practice's name as well as a contact. Click the "Save Practice" button at the top of the page once complete.

4. Project Information

Include information concerning the project's name, date of completion, location, and value.

5. Detailed Description of the Project

Complete a detailed description of the scope of work and illustrate how the project responds to the awards criteria.

6. Sustainable Design

Complete additional questions related to the sustainability of the project. If any questions do not apply to your project, simply type or select N/A when required to complete the task. **Please note: including Energy Use Intensity (EUI) metrics is mandatory for many project types in the Design Excellence program, with certain exceptions noted.** The Association offers two free online tools that enable you to measure the Total Energy Use Intensity (TEUI) of a building. The TEUI Calculator allows you to determine an existing building's energy performance, while TEUI v. 3.0 is a more advanced option for Part 9 and 3 buildings, developed by OpenBuilding.ca and supported by the OAA. [Click here](#) to learn more.

7. Sustainable Design Upload

Upload applicable PDF files to illustrate the sustainable design criteria of the project. If not applicable to your project, complete the first question to opt out.

8. Upload Images / Electronic Files

Using the tool built into the form, upload your project images and drawings (i.e. a site plan and five to 10 images). Please include interior and exterior views of the project. **Note:** The Ontario Association of Architects reserves the right to use submitted images for promotional purposes. **Anonymity is no longer a requirement, the name/logo of the architect/practice can now appear in images, photo credits, and description text.**

The preferred specifications for images are 300 dpi @ 8" x 10" (2400 h by 3000 w px) JPEG, PNG, or EPS.

9. Optional Video Upload

Complete this task to add a video (e.g. mp4, avi, mov, or mpg) if applicable. If you do not have a video, please check the box to opt out.

10. Optional Video Link upload

If you are unable to upload the video file in the previous task, add a video link (e.g. YouTube or Vimeo) here. If you do not have a video link, check the box to opt out.

11. Nomination Fee

Please confirm the payment method for the \$110 submission fee. See the [Methods of Payment page](#) on the OAA Website for information on all the options available. To pay by credit card, click [here](#) for the OAA Store. Please note there is a non-refundable 2.5% convenience fee for credit card payments. Mail cheques to: 111 Moatfield Drive, Toronto, ON M3B 3L6.

All payments must be received by no later than 10 business days from the submission date.

Note: If you have not completed the nomination, you may save it and come back to the nomination at any time before finalizing and submitting.

Step 4: Submit your Nomination by Monday, January 19, 2026.

For assistance with your nomination, contact Administrator, Website & Communications, [Tamara King](#). If you experience technical difficulty with the submission site, contact [Technical Support](#).